

## Notice of Meeting

# Overview and Budget Scrutiny Committee

**Date & time**

Thursday, 22 March  
2018 at 10.00 am

**Place**

Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**

Ross Pike or Sharmina  
Ullah  
Room 122, County Hall  
Tel 020 8541 7368 or 020  
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**Chief Executive**

Joanna Killian



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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Ross Pike or Sharmina Ullah on 020 8541 7368 or 020 8213 2838.**

**Elected Members**

Mrs Kay Hammond (Chairman), Mr Nick Harrison (Vice-Chairman), Ms Ayesha Azad, Mr Jonathan Essex, Mr Robert Evans, Mr Tim Evans, Mr Tim Hall, Mr David Harmer, Mr John O'Reilly and Mrs Hazel Watson

**TERMS OF REFERENCE****The Committee is responsible for the following areas:**

Co-ordinates the Council's policy development and scrutiny work by agreeing work programmes for Select Committees, ensuring that reviews are focused on the Council's priorities and value for money, that reviews are cross-cutting where appropriate, and that work is not duplicated.

Performance, finance and risk monitoring for all Council services.

Policy development and scrutiny for Cross-cutting/whole-Council issues, including:

- Budget Strategy/Financial Management
- Improvement Programme, Productivity and Efficiency
- Equalities and Diversity
- Corporate Performance Management
- Corporate and Community Planning
- Transformation
- New models of delivery
- Digital strategy

# AGENDA

## 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

## 2 MINUTES OF THE PREVIOUS MEETING: 26 JANUARY 2018

(Pages 5  
- 14)

To agree the minutes as a true record of the meeting.

## 3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

### NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

## 4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

### Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*16 March 2018*).
2. The deadline for public questions is seven days before the meeting (*15 March 2018*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

## 5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

(Pages  
15 - 18)

A response was received from the Cabinet to recommendations made on the Revenue & Capital Budget 2018/19 to 2020/21.

**6 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME** (Pages 19 - 40)

The Committee is asked to monitor progress on the implementation of recommendations from previous meetings and to review its forward work programme.

**7 STAFF SURVEY RESULTS** (Pages 41 - 54)

This report provides the Committee with a summary of the results from the 2017 staff survey. This is the third staff survey undertaken by Best Companies and includes comparison data to the previous two years of engagement results.

**8 BUDGET SCRUTINY** (Pages 55 - 64)

This report provides the Committee with an overview of scrutiny of service plans and fee & charges undertaken by the Select Committees during February and March 2018 and the latest budget sub-group findings.

**9 DATE OF NEXT MEETING**

The next meeting of the Committee will be held at 10:00am on 17 May 2018.

Joanna Killian  
**Chief Executive**

Published: Wednesday, 14 March 2018

**MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

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*Thank you for your co-operation*